

- 19/9 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
1. Bookkeeping records to date  
No report so soon after the year end
  2. Financial Management – Internal Controls, Internal/External Audits  
NTR
  - 3.1 General Data Protection Register (GDPR)  
This comes into force 25 May 2018. FH was working through the YLCA guidance and had attended a training session. The template audit would be used to check through the paper and electronic records. YLCA were trying to obtain an exemption for Parish Councils to the requirement to appoint a Data Protection Officer.
  4. To approve the following payments:
 

4.1	Parish Clerk	Salary	£150.78	100388
4.2	HMRC	PAYE	£37.60	100389
4.3	NYCC	Street Lighting Energy	£640.66	100390
4.4	YLCA	Subscription	£125.00	100391
- 19/10 To report correspondence received by the council:**  
RDC – Election Recharges  
FH was asked to write to RDC objecting to these proposals
- 19/11 To receive matters raised by members:**  
None
- 19/12 To confirm the dates of the future meeting(s):**  
Thursday 13 September 2018, Thursday 13 December 2018

#### Pension Summary

The Parish Council has been advised that its Staging Date is 01 October 2017, as it is an employer who must provide a pension.

FH had visited The Pensions Regulator website and printed off the "Duties Checker", which is as follows:

i) Confirm who to contact -

FH has registered herself as both the Primary and Secondary Contact.

ii) Choose a pension scheme -

The Parish Council have enrolled with Now Pensions with assistance from Ardent IFA Ltd, 60 Clifton, York, YO30 6BA, Tel 01904 656330 Email: [hello@ardentufa.com](mailto:hello@ardentufa.com)

Type of pension scheme:

Employment pension scheme reference (EPSR):

Pension scheme registry number (PSRN):

Name and address of pension scheme:

Occupational

OTSG

12005124

Now Pension Trustees Ltd

164 Bishopsgate

London

EC2M 4LX

iii) Work out who to put into a pension – Done

iv) Write to your staff – Done

v) Declare your compliance – Done